How to Apply for a General Mobile Radio Service License

This step-by step guide will help you apply for a General Mobile Radio Service (GMRS) license. The process takes about 20 minutes to complete and will walk you through:

- Creating your FCC account
- Getting your FCC Registration Number (FRN)
- Applying for your GMRS license
- Paying for your GMRS license (\$35 covers your immediate family for 10 years)

First, create an account with the FCC

- 1. Click this link to start: https://apps2.fcc.gov/fccUserReg/pages/login.htm
- 2. Under 'Register with the FCC', click create an account.

Federai Communications Commission	FCC User Registration System	
You are accessing a U.S. Government Informati	on System, Information system usage may be monitored, recorded,	Help
and subject to audit. Unauthorized use of the inf penalties. Use of the information system indicate Register with the FCC If you wish to conduct business with the FCC, yp password. Your FCC username will be used to id	ormation system is prohibited and subject to criminal and civil as consent to monitoring and recording. Du must first create an account with a unique username and dentify you in all transactions with the FCC.	Log In The Username is the email address associated with your FCC Username Account. Username:
Existing FRN's In order to use the Commission Registration Systusername will allow you to access CORES to up CORES will now also require FRNs to have Adm the FRN and what permissions they will have.	tem (CORES), you must create a username and password. This date your FRN information and reset/update your FRN Password. inistrator(s). These user(s) will manage which users have access to	Password: Log In Forgot/Reset your Password?
Register for a new Restricted Use Restricted Use FRN is only for Commercial and 323-E. To register for a new Restricted Use FRN here for instructions on how to register for a Use https://www.fcc.gov/wireless/available-support-s	FRN Noncommercial Broadcast Ownership Filings, Form 323 and Form , you must have registered for an FCC Username Account. Click rname. For assistance, please submit a help request at vervices or call 877-480-3201 (MonFri. 8 a.m6 p.m. ET)	Create New Account? Request another verification email?

- Your Username MUST be a valid email address.
- Make note of your password: You will need it later.
- You may want to note your answer to the security question too.
- The 'Country Code' for the USA phone numbers is 1.

Create New	Account	
indicates required fie	ld	
Enter Usernam	e and Password	
Please enter a valid er	nail address. This email address will be used as your username	when logging in to the FCC
User Registration Sysi Username Account wi	em and other systems using an FCC Username Account. Any r Il be sent to the email address provided.	notifications relating to your
Username:	enter your email address	Check Availability

4. You should see this screen that indicates your account will be activated after you verify your email address.



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Community Emergency Radio Association | <u>www.cerafund.org</u> | email: contact@cerafund.org
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5. Log into your email application. Click the link in the email from the FCC to verify your email address.



(If you do not receive the email from the FCC after waiting several minutes, click this link to request another verification email:

https://apps2.fcc.gov/fccUserReg/pages/resendVerification.htm)

6. You should see this screen that indicates your email address has been verified. Click Go to CORES.



Next, get your FCC Registration Number (FRN)

7. Click this link: <u>https://apps.fcc.gov/cores/userLogin.do</u>. Find the 'Username Login' area and enter your **email address** (Username) and the **password** you just created. Then click **LOG IN**.

FCC Pederal Communications Comm	mission Registration Syste	em (CORES)
FCC Registration		
FCC > FCC Registration > User Login		< FCC Site Map
FCC Registration - LOGIN		
You are accessing a U.S. Government Information System. Infor system is prohibited and subject to criminal and civil penalties. U	mation system usage may be monitored, reco lse of the information system indicates conse	erded, and subject to audit. Unauthorized use of the information ant to monitoring and recording.
Welcome to the COmmission REgistration System (CORES).		
If you DO NOT have an FCC Username, please click the "REGISTER" but	ton below to register an FCC Username.	
CORES allows you to:		
Register and Manage the 10 digit FCC Registration Number (FRN) View financial standing (RED) or Green Light Status) with the FCC Retrieve payments awaiting completion. Herrieve and pay ULS Fees. Herrieve and pay ULS Fees. Hanage Incentive Autoin financials.	and make payments.	
Click Here for CORES Tutorial Videos.		
News releases related to the FCC Registration Number.		
Username Login	Need a Username?	
Note: The Username is the email address associated with your FCC Username Account.	REGISTER	Search for public FRN information
Username:	Forgot/Reset your Username Password?	• SEARCH
Password:	Check Username Availability	
LOG IN		

8. Click Send Code which will send an email to the email address you used as your username.

	Commission Registration System (CC	DRES)
FCC Registration		
FCC > FCC Registration		< FCC Site Map
FCC Registration -	LOGIN Request Security Code Ensuring your account's security is our top priority. To add an extra layer of protection, we need you to enter a special code. Just click the button below, and we'll send the code to your email inbox and any secondary contact email linked to your FCC Username. When prompted, enter the code. Thanks for helping us keep your account secure! Send Code	

9. Log into your email application. You should receive an email from the FCC that looks similar to the email message below. The email may take several minutes to arrive in your email inbox. **Copy or write down the 6-digit security code** in the email.

	FccRegistration@fcc.gov to ▼ Dear CORES User,	7:49 PM (1 minute ago)	☆	<u>:</u>	4	:
¢	To ensure the highest level of security for your FCC security code for you. Your Security Code:	Username account, we'v	e genei	rated a	6-digit	
	This code will help verify your identity when prompte minutes before it expires.	d during login. Please us	e it with	nin the	next 15	
	If you didn't request this code or have any concerns, <u>https://www.fcc.gov/wireless/available-support-servic</u> ET).	please submit a help rec ses or call 877-480-3201	luest at (MonI	: =ri. 8 a.	.m6 p.r	n.
	Best regards,					
	FCC CORES Team					
	*** Please DO NOT REPLY to this en	nail ***				

10. Return to the window with the FCC screen and **enter the 6-digit security code**. Then press the **Submit Code** button. You should now be successfully logged in.

Federation Comm	Commission Registration System (CORES)
FCC Registration	
FCC > FCC Registration	< FCC Site Map
FCC Registration -	LOGIN
	Submit Security Code
	Please promptly enter the security code that has been sent to your account inbox.
	Occasionally there may be a slight delay in receiving your security code via email. Please be patient, and if you don't crecive the code within a few minutes, feel free to request it again or try again later. Additionally, kindly check all folders in your inbox, including spam or junk folders, to ensure you locate the email. Thank you for your understanding.
	Security Code: 6- digit security code
	Resend Code

11. Click Register New FRN.

нС	Communications Commission	Commission Registration System (C
FCC Re	<u>gistration</u>	
FCC > FCC R	egistration > User Home	
User H	ome	
		Select one of the following:
	Associate Username to FRM	 Link your registered username to an existing FRN.
	Manage Existing FRNs FR	N Financial Bills and Fees View & Pay Regulatory Fees, Application Fees, and B
	Register New FRN Regist	er and receive a new FRN (including Restricted Use Frn).
	Reset FRN Password Rese	et/update your FRN password.
	Search for FRN Search for	or public FRN information.

12. Choose **An Individual** for the first question and **Yes** if your contact address is in the USA. Then click **CONTINUE**.

Commission	Commission Registration System (C	ORES)	<u>FRI</u> Registe
FCC Registration			
FCC > FCC Registration > Register FR	1	Logged In As:	-
FRN Registration -	Registrant Type		
	Are you registering as an entity or as an individual?		
	An entity (e.g., corporation, partnership, government agency, etc.) • An individual		
	Is your contact address within the United States or its territories? Yes No		
	CONTINUE Go Back		

13. Choose Individual FRN. Then click CONTINUE.

Commission	Commission Registration System (C	ORES) <u>r</u>
FCC Registration		
FCC > FCC Registration > Register F	RN	Logged In As:
FRN Registration	Individual Type	
	Please read the following options carefully and make a selection.	
	 Individual FRN – Select for Restricted Radio Operator and all individuals conducting business with the FCC 	
	ORestricted User FRN – Select only for Media Bureau – Commercial/Non Commercial Ownership Reporting FCC Form 323 and 323E in LMS	
	CONTINUE Go Back	

14. Fill out the FRN Registration form. Then click SUBMIT.

			Sea
Registration			
CC Registration > Register FRM ndividual or organization o	oing business with th	Logged he FCC is required to provide and maintain a current official conta ed information to you	In As: ct address. The contact
Registration			
Register a Domest	ic Individual		
Salutation:	0	First Name:*	
Middle Initial:		Last Name:*	
Suffix:		Doing Business As:	
and the second	Nomber and		
Fax:		Litibut	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
		Go Back	
		Asterisks (*) indicate required fields.	
Revised: April 2005		Form 160 - Appro	ved by OMB 3060-0917
NOTICE TO INDIVI	DUALS REQUIRED	BY THE PRIVACY ACT OF 1974 AND THE PAPERWORK REDU	CTION ACT OF

15. Make a note of your FRN and print the screen for your records. Then click Continue.

Dee	Internation				Jocaren
. Reg	Istration				
 FCC Regi 	stration > Register	FRN		Logged In As:	and the party of the
ur new F	CC Registratio	n Number	>		
e for you	Domestic Indiv Salutation:	idual Registration	First Name:	ername account moder44@gmail.	com. Please print th
e for you	Domestic Indiv Salutation: Middle Initial:	idual Registration	First Name:	ername account mober44@gmail.	com. Please print th
e for you	Domestic Indiv Salutation: Middle Initial:	idual Registration	First Name:	CALIFORNIA	com. Please print th
e for you	Domestic Indiv Salutation: Middle Initial: City: Zip Code:	idual Registration	First Name:	CALIFORNIA	com. Please print th
e for you	Domestic Indiv Salutation: Middle Initial: City: Zip Code: Fax:	idual Registration	First Name:	CALIFORNIA	com. Please print th
e for you	Domestic Indiv Salutation: Middle Initial: City: Zip Code: Fax:	idual Registration	First Name: 	CALIFORNIA	com. Please print I

Now you can apply for your GMRS license

If you don't see the screen below, click this link: <u>https://fcc.gov/uls</u>. This time, click File Online.



17. Find the 'LOG IN' section of the screen. Enter your FCC Registration Number (FRN) and your Password. Then click SUBMIT.



18. Click **Apply for a New License**.

Federal Communicatio	ns License Manager
Commission	FCC > <u>Wireless</u> > <u>Licensing</u> > <u>Online Systems</u> > License Manager
Logged In: 0030368211 (Lo	ig Out)
Apply for a New License	My Licenses
700 MHz Relicensing	
Download Electronic	Ownload your official electronic authorizations <u>here</u> .
Authorizations	
Associate Licenses With	You currently have no licenses associated with your FRN. In order to utilize tr
Your FRN	Don't See Your Licenses Here?
▼ <u>My Licenses</u>	It's possible that your licenses have not been associated with your FRN. In c
Mv Applications	

19. Click the **drop-down**.

Federal Communications	License Manager
Commission	FCC > Wireless > Licensing > Online Systems
Logged In: 0030368211 (<u>Log Out</u>)	
Apply for a New License	
Select Service	
Select the radio service for the	new license.
(BACK	

20. Scroll down to the last entry on the drop-down menu and selectZA - General Mobile Radio (GMRS). Then click CONTINUE.

ication 2 Help
ld I select?
adio service is wn menu?
ode?

How to Apply for a General Mobile Radio Service (GMRS) License

21. Choose **No** for both answers.

Then click **CONTINUE**.

Federal License Manager				
Commission FCC > Wireless > Licensing > Online Systems >	FCC > Wireless > Licensing > Online Systems > License Manager			
Logged In: 0034062927 (<u>Log Out</u>)				
Apply for a New License	ECC 605 Privacy Act X Quit Application 2 Help			
Applicant Questions	Steps			
Request Type	1 Radio Service			
Does this filing request STA(Special Temporary Authorization)? If "Yes",	3 Licensee Information			
attach the required exhibit as described in the first dedons.	4 Basic Qualification			
NO	5 Summary			
Fee Status	6 Certification			
Is the applicant exempt from FCC application fees? No 🙂 🛶	Common Questions			
Is the applicant exempt from FCC regulatory fees? No 🔞 🔶	What is an STA?			
	What is a Developmental License?			
	Am I exempt from fees?			
(Continue)	When would I be exempt from fees?			

22. Fill out your Licensee Name and Address information.

- Use the same name that you entered when you filed for the FRN.
 (Example: If you entered "Robert" for the FRN, do not enter "Bob" here.)
- If you have a P.O. Box, consider using that instead of your residential address to protect your privacy and to limit identifying information.
- If you use a P.O. Box, just enter the number (do not write "P.O. Box").

Then click **CONTINUE**.

Federal Communications	License Manager						
Commission	FCC > Wireless > Licensing > Online Systems > License Manager						
Logged In: 0002188340 (Log_Out)						
Apply for a New License	🗉 Custom Exp. Date 📫 Attachments 🖼 Waivers 🚔 Reference Copy	ECC 605 Privacy Act 🛛 Quit Application 🖉 Help					
Licensee Name and	d Address	Steps					
This Licensee Information idea	ifies the applicant. When the ECC takes formal disperition on the application	1 Radio Service					
(i.e., grant, return, or dismissa	 the notice(s) regarding the disposition of the application(s) will be sent to the 	2 Applicant Questions					
address provided below. If the licensee's address, telephone r	FCC grants the application, the information provided below will become the umbers, and email of record for the selected call sign(s).	Licensee Information					
		4 Basic Qualification					
Per FCC Rule 95.5 only in businesses) are not eligib	dividual applicants may file for a new GMRS license. Non-individuals (i.e.	5 Summary					
GMRS license.	e to obtain a new divice incluse of make a major mouncation to an existing	6 Certification					
		Common Questions					
Individual Name	st MI Last Suffix	Must I list a physical address, or can I					
_		just list a P.O. box?					
Licensee Address		Will my application be saved if I click "Quit Application"?					
RO Box		If I type in new information, do I need					
Street Address		to check the "clear" box to remove the old information?					
City		I just got married. How do I change					
State	~	What is a suffix?					
ZIP Code		White is a suffici					
Phone							
Fax							
email							
4 BACK	CONTINUE						

23. Choose your answer in the **drop-down**. Then click **CONTINUE**.



24. Verify that your information is correct. Note the license fee. Then click **CONTINUE TO CERTIFY**.

Federal Communications	License Manager	
Commission	FCC > Wireless > Licensing > Online Systems > License Manage	r
Logged In: Manufacture (Log Out)		
Apply for a New LicenseE Custom Exp. Date	📤 Attachments 🐨 Waivers 🚔 Reference Copy 🛸 FC	C 605 Privacy Act 🛛 Quit Application 🔹 Hel
Summary		Steps
You have submitted information capabilities to review your appli Correct information as necessar for certification and submission, review the <u>FCC 605 Privacy Act</u>	in all the categories below. Use the view and edit cation to confirm that it is complete and accurate. y. Once you are confident that the application is ready click on the "Continue to Certify" button below. Please before submitting this application	1 Radio Service 2 Applicant Questions 3 Licensee Information 4 Basic Qualification
Radio Service	Total Fees	Summary
ZA - General Mobile Radio (GMRS	\$35.00	6 Certification
Applicant Questions	EDIT View Fee Details	Common Questions
Is the applicant exempt from FCC Is the applicant exempt from FCC	application fees? No regulatory fees? No	Can I preview or print my application from this page?
Licensee Information	EDIT	How long will it take to process the
Basic Qualification	Holimechenthelise inhabiteli	application? If I choose "Quit Application," will License Manager save the application information I have already entered?
Information	EDIT	
Select Edit to review and correct i		

25. Read the certification statements.

ENTER YOUR NAME exactly the same when you applied for your FRN.

This will act as your signature.

Then click **SUBMIT APPLICATION**.

FC	Federal Communications	License Manager			
	Commission FCC > <u>Wireless</u> > <u>Licensing</u> > <u>Online Systems</u> > License Manager				
Logged In	: 0034062927 (<u>Log Ou</u>	t)			
Apply f	or a New Licens	e	A Reference Copy 🛛 Quit Application 🖉 Help		
Certif	ication		Steps		
General Certification Statements The applicant/licensee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and regulates an authorization in accordance with this application.			1 Radio Service		
			2 Applicant Questions 3 Licensee Information 4 Basic Qualification 5 Summary		
Name of Name	Party Authorized to S First MI	Last Suffix			
Title					
Failure To Forfeiture WILLFUL PUNISHA AND/OR (U.S. Coo §503).	o Sign This Applicatio e Of Any Fees Paid. . FALSE STATEMENTS IBLE BY FINE AND/OF REVOCATION OF ANY de, Title 47, §312(a) T APPLICATION	n May Result in Dismissal Of The Application And MADE ON THIS FORM OR ANY ATTACHMENTS ARE 8 IMPRISOMMENT (U.S. Code, Title 18, §1001) 9 STATION LICENSE OR CONSTRUCTION PERMIT 1)), AND/OR FORFEITURE (U.S. Code, Title 47,			

26. Click **Print Application** to retain the confirmation for your own records. Then click **CONTINUE TO CORES FOR PAYMENT COMPLETION**.

Commission								
Commission	FCC > Wireless > Lice	FCC > Wireless > Licensing > Online Systems > License Manager						
ogged In: ((Log Out)							
Apply for a New Li	cense	Preference Co	py 🗵 Return t	o License Manager - My Applications	2 Hel			
Confirmation								
our application has been	en successfully submitted. An	ny future reference to this	application must	t be made using the application fi	le			
File Number	Call Sign	Purpose	Name					
#		NE						
Print Application								
Print Application Application Fees File Number	Payment Type Cod	le	Quantity	Subtotal				
Print Application Application Fees File Number #	Payment Type Cod PRAM	le	Quantity 1	Subtotal \$35.00				
Print Application Application Fees File Number #	Payment Type Cod PRAM	le	Quantity 1 Tota	Subtotal \$35.00 al Due \$35.00				
Print Application Application Fees File Number # Important Notice: The U.S. Treasury will r in the same Credit Car alternative method of p reasury Bulletin No. 2(Payment Type Cod PRAM eject Credit Card transaction d totaling more than this limi ayment must be used. Paym 05-03 (http://www.fms.tree	is greater than \$24,999.99 it in a single day. For trans ent methods can be found is.gov/tfm/vol1/bull.html)	Quantity 1 Tota . This limit inclu actions greater at http://www.	Subtotal \$35.00 al Due \$35.00 ides multiple transactions than \$24,999.99, an fcc.gov/fces. Reference:				

Pay for your GMRS license

27. If you don't see the screen below, click this link: https://apps.fcc.gov/cores/userLogin.do

> Enter your **EMAIL** (for the Username) and your **PASSWORD**. Then click **LOG IN**.

FCC Formulations Comm	nission Registration Syste	em (CORES)
FCC Registration		
ECC > FCC Registration > User Login		< ECC Site Ma
FCC Registration - LOGIN		
You are accessing a U.S. Government Information System. Inforr system is prohibited and subject to criminal and civil penalties. U	nation system usage may be monitored, reco lse of the information system indicates conse	rded, and subject to audit. Unauthorized use of the information nt to monitoring and recording.
Welcome to the COmmission REgistration System (CORES).		
If you DO NOT have an FCC Username, please click the "REGISTER" but	on below to register an FCC Username.	
CORES allows you to:		
View financial standing (RE) or cricen Light Status) with the FCC Enter and pury upplication free manually, Retrieve and pay ULS fees. File and pay annual Regulatory Frees. Manage Incentive Auction Financials. Cick tenge for CORES Tuncial Vieces. Kews releases related to the FCC Registration Number.	and make payments.	
Username Login Note: The Username is the email address associated with your PCC Username Account. Username: Password: © LOG IN	Need a Username? REGISTER Forgot/Reset your Username Password? Check Username Availability	Search for public FRN information

28. Click Manage Existing FRNs / FRN Financial / Bills and Fees.



29. Click FRN Financial.



30. Click View/Make Payments.

FC	Federal Communications Commission	C	ommissior	n Registration	Syste	m (CORES)	Associate Username Existing FRN Register New FRN Re	to FRN Manage Is & FRN Financial Iset FRN Password Search for FRN
FCC Regi	stration							
FCC > FCC Regis	tration > Manage Exi	sting_ <u>FRNs_</u> > FRN Fin	ancial				Logged In As: :	Logout
FRN Fi	nancial							
		Show 10 🗸 ent	ries				Search:	
Manage P	KINS	FRN	FRN Name	e	÷	Red Light Status	Action	÷
FRN F	inancial						View/Make Pay	ments

30. Under 'AWAITING PAYMENT COMPLETION', click Make Payments.



31. Click the **Payer FRN drop-down** and choose your **FRN**. Then click **CONTINUE** under the payment option you wish to use.



32. PRINT YOUR RECEIPT for your records if you paid by credit or debit card.

Congratulations on completing these steps!

You should receive your GMRS license by email within 48 hours. It could take longer depending on how quickly the FCC is processing license applications.

If you don't receive your license by email:

- 1. First, check your email SPAM or JUNK folder.
- If you still can't find the email, click this link <u>https://www.fcc.gov/wireless/available-support-services</u> and SUBMIT A HELP REQUEST to contact the FCC.

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